



Gas Scheduler

Rockpoint Gas Storage is the largest independent owner and operator of natural gas storage in North America, with strategically located assets in key natural gas producing and consuming regions. Rockpoint Gas Storage owns and operates multiple facilities, including the AECO Hub^(TM) and Warwick in Alberta, Canada and Wild Goose and Lodi in California. In total, Rockpoint Gas Storage owns or contracts approximately 300 Bcf of gas storage capacity. Please visit www.rockpointgs.com for more information.

The purpose of this document is to outline the basic role and responsibilities of the Gas Scheduler for Rockpoint Gas Storage and its subsidiaries and other assets within the company's portfolio. It is not the intent of this document to specify all duties associated with the position, but to give a general understanding of the expectations and capabilities the position carries.

The Position

Based in Calgary, the full time role of Gas Scheduler will report to the Manager of Scheduling. The Commercial team has various shift schedules and operates 365 days per year. This position entails working various shifts that include regular week days, evenings, on call, weekends and statutory holidays.

Overall Responsibilities

The typical responsibilities of the role consist of:

- Nominating and scheduling gas for flow on various pipelines throughout North America
- Assisting customers in placing storage nominations and fielding questions
- Primary contact between the commercial group and the field operators; ensuring optimal storage facility flow and adhering to operational capabilities
- Month end inventory reconciliation, deal entry and general administrative tasks
- Summarizing and analyzing key supply/demand factors and forecasting future market fundamental balances
- Working closely with the commercial group, to provide assistance in trading, marketing and a variety of commercial functions
- Supporting Rockpoint's customer relations by attending industry functions and meeting with counterparties at various times throughout the year
- Providing on-call evening/weekend support as part of a shift rotation

- Buying/selling natural gas on weekends as per trader requests
- Assisting with other Commercial Operations related projects as necessary

Required skills and attributes include:

- **Personal Management Skills:** Demonstrate self-confidence, personal discipline, initiative innovation, perseverance, integrity and interpersonal flexibility
- Must also demonstrate a proven track record of successful commercial transactions, knowledge and execution, and an ability to meet deadlines with accuracy
- **Interpersonal and Communication Skills:** Able to proactively influence people and events, ensure effective internal and external communication, communicate effectively with individuals and groups in written and verbal forms
- **Team Player:** Ability to work in a multi-discipline team (from field staff to traders to engineers). Has an open, honest and consistent approach to working with others and a drive to add value to the business
- **Multi-Task Oriented:** The ability to “change gears” quickly, analyze and assess the situation and prioritize tasks accordingly. Possess strong project management and client skills
- Must be a self-starter and be proactive in seeking new projects and process improvements.
- **Technical Skills:** Demonstrated skill in the use of software such as Excel, Word, PowerPoint etc.

Education and Experience:

- Undergraduate level business, commerce, economics or related degree.
- 2 - 4 years gas scheduling experience or energy industry experience would be an asset
- A background with a solid understanding of Natural Gas fundamentals would be favoured.
- Systems integration and market analysis experience would be seen as a plus in this role.
- Ability to work early mornings, some evenings/weekends, and statutory holidays is a must.

To apply for this position please send your cover letter & resume to: careers@rockpointgs.com

For more information about Rockpoint Gas Storage, visit our website at www.rockpointgs.com

Rockpoint Gas Storage is an equal opportunity employer and strongly supports diversity in the workplace; all candidates who are authorized to work in the country in which the job opportunity is located are welcome to apply.

We thank all applicants for their interest in Rockpoint Gas Storage; however only those candidates selected for an interview will be contacted.